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GS1 Healthcare Barcode Scanner 4.7

Quick Guide

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1 Introduction

This document is a short guideline on how to use the **GS1 Healthcare Barcode Scanner (HBS)**.

This guide is for the application version 4.6.

Should you have any questions related to the mobile or web application, do not hesitate to contact us at hds-support@gs1hu.org.

2 Registration

Registration websites are available on the following URL: <https://hbsa.gs1.org/>

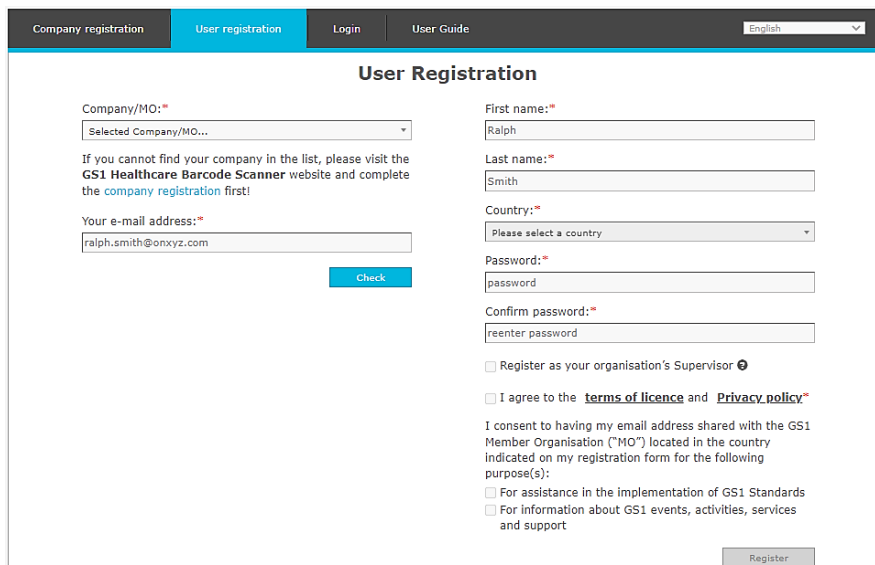
Registration process:

1. Fill out the **User registration form** on the **website** and click **Register**.
 - a. If you cannot find your company in the **Company/MO** list, go to the **Company registration** page and register your company first.
 - b. You must select your country because the reporting function of the app is based on this piece of information.
 - c. If you wish to be your company's Supervisor, you can select this option during your registration process.

The Supervisor is responsible for creating surveys in the app and assigning users to these surveys. If you elect to be the Supervisor for your Organization and one already exists, you will be advised at the completion of your registration.

2. After completing the **User registration form**, an email will be sent to your account. Click on the activation link received from HBSA Support.
3. The HBS system administrator will review your data. You will receive a notification mail when your registration is completed.
4. Once you receive the notification email about the approval of your registration, you can log into the mobile application and website.

If you wish to identify the supervisor from your company, please check the **Contacts** menu on the website (available after login) to see the details of this person. If there is no supervisor at your company, please contact hds-support@gs1hu.org and we will work with you to have a supervisor nominated.



The screenshot shows the 'User Registration' form with the following elements:

- Navigation tabs: Company registration, **User registration**, Login, User Guide. Language dropdown: English.
- Form title: **User Registration**
- Company/MO: Dropdown menu with 'Selected Company/MO...'.
- Text: 'If you cannot find your company in the list, please visit the GS1 Healthcare Barcode Scanner website and complete the company registration first!'.
- Your e-mail address: Text input with 'ralph.smith@onxyz.com' and a 'Check' button.
- First name: Text input with 'Ralph'.
- Last name: Text input with 'Smith'.
- Country: Dropdown menu with 'Please select a country'.
- Password: Text input with 'password'.
- Confirm password: Text input with 'reenter password'.
- Checkboxes:
 - Register as your organisation's Supervisor
 - I agree to the [terms of licence](#) and [Privacy policy](#)
- Text: 'I consent to having my email address shared with the GS1 Member Organisation ("MO") located in the country indicated on my registration form for the following purpose(s):'.
- Consent checkboxes:
 - For assistance in the implementation of GS1 Standards
 - For information about GS1 events, activities, services and support
- Register button at the bottom right.

3 General overview of the system

The **GS1 Healthcare Barcode Scanner** is a system composed of three main components.

1. Mobile application with the following main functions:
 - Barcode scanning (or entering barcode content manually)
 - Checking encoding of barcodes and 2D codes against the rules of [GS1 General Specifications](#)
 - Creating records by adding extra information to the scanned barcode (e.g. scan time, scan location, product category, images, comments etc.)
 - Grouping records into surveys
 - Uploading records to the cloud-based server (therefore making them available on the HBS website)
 - Retrieving the history of the uploaded records
 - GS1 Digital Link: accessing one or more pieces of digital information about items via scanning barcodes
2. Cloud-based server to store the uploaded records and manages user rights. It is connected both to the mobile application and website.
3. Website with the following main functions:
 - Company and user registration
 - Retrieving the history of the uploaded records, applying filters
 - Survey management
 - Retrieving statistical information based on uploaded records
 - Export images into .zip file
 - Export records into CSV (Excel)

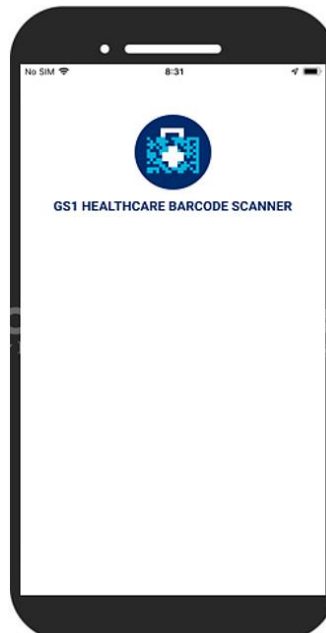


4 Mobile application

The mobile application is available on iOS and Android. This can be downloaded from **AppStore** or **Google Play**.



Note: Because of the specialties (e.g. UI design principles) of the Android and iOS operation systems, the screens of HBS application running on these two platforms slightly differ. For this reason, we are presenting the usage of the application on Android and iOS platforms in separate subchapters.



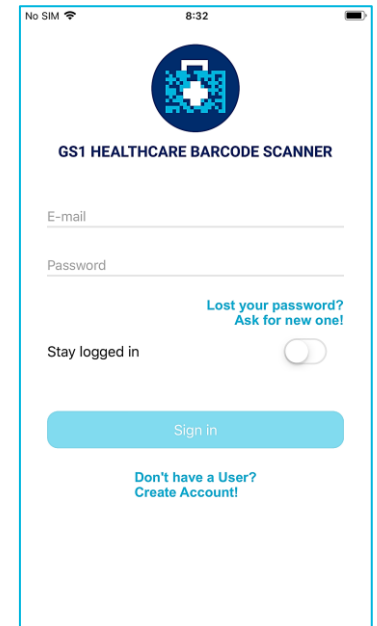
4.1 HBS on iOS

4.1.1 Login

Use **GS1 Healthcare Barcode Scanner** with your own account: login name (email address) and private password, then click the **Sign in** button.

Note: At first login, a disclaimer appears that must be accepted in order to use the application: 'To verify the physical parameters of your GS1 barcode, for example x-dimension, height, print quality, please contact your local [GS1 Member Organisation](#).'

Note: To stay logged in select the 'slider button' on the right of the screen.



4.1.1.1 Forgotten password

If you have forgotten your password, you can recover it using the **Lost your password?** function on the **Login** screen.

4.1.2 Mode selector

After login there is a mode selector for the application. You can choose the following modes:

- **Check mode**
- **Survey mode**
- **Demo survey mode**
- **Digital link mode**

In **Check mode** you can scan and check the encoding of barcodes against the GS1 General Specifications one by one then upload them to the HBS server.

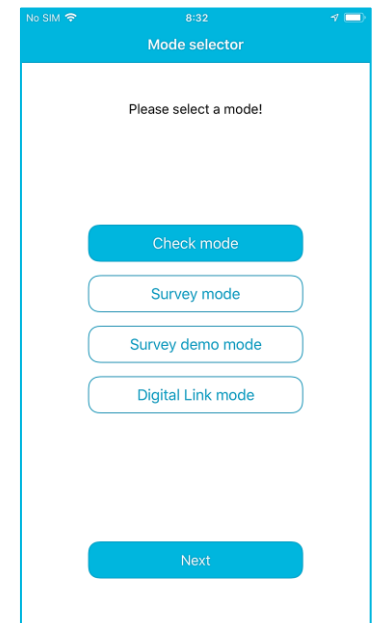
In **Survey mode** you can group together records which are scanned at a specific site. There are 3 other values which you can set to each scan:

- Packaging level (mandatory)
- Product category (mandatory)
- Internal code (optional)

For more information on how to set up a survey, please see [section 4.3](#)

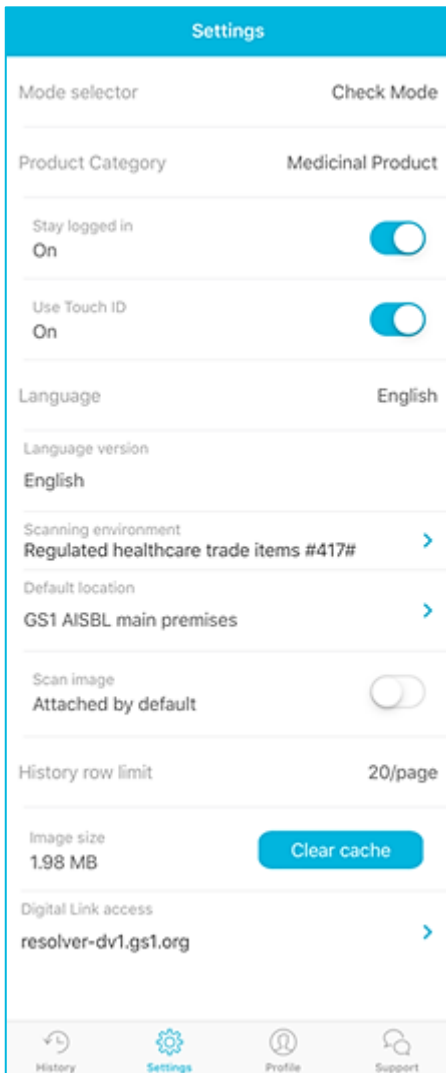
In **Survey demo mode** all the features of the **Survey mode** are available except the **Upload** function. In this mode you can try the Survey mode without uploading the survey records to the website.

In **Digital Link mode** you can scan a GS1 barcode (e.g., attached to a pharmaceutical or medical device) and access one or more pieces of digital information about that item. (The user connects, via a [Digital link](#) resolver, to the target digital content.)



4.1.3 Settings

Before you start scanning barcodes, please carefully check the **Settings** and make any necessary changes.



- ← Choose from the list the **Check Mode**, **Survey Mode**, **Survey Demo Mode** or **Digital Link Mode**.
- ← You can choose product category here from the dropdown list. This is then set as the default for all products scanned, unless changed.
- ← Select **On** and you do not have to log in each time you launch the application.
- ← Select **On** to use the **Touch ID** for authentication and login.
- ← Choose your **Language** from the drop-down list.
- ← You can find a list of **Scanning environments**.
- ← Set your **Default location**.
- ← Select **On** and the app automatically takes an image of the barcode you are scanning.
- ← Choose between 20, 40 or 80 rows per page.
- ← All the photos you attach to the records are cached on the mobile device. You can clear the cache with this button.
- ← Choose a Digital Link resolver.

Note: **Scanning environments** are based on the GS1 General Specifications. The default value of scanning environment set in the application is Regulated healthcare trade items.

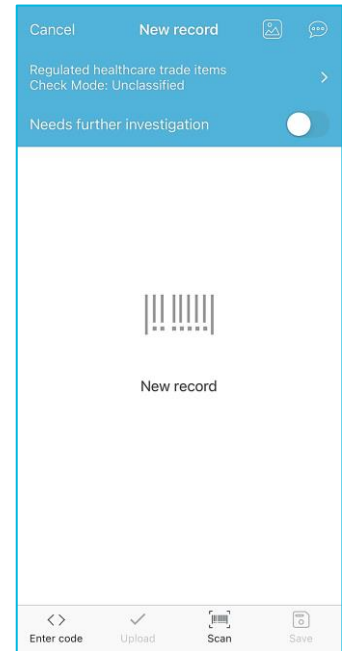
4.1.4 Create new records – Manual input and scan

In order to create a new record, choose **+** on the **History** screen, then click on the barcode in the centre of the **New record** screen.

You can add one or more barcodes to the record manually (by clicking the **Enter code** button) or via scanning (by clicking the **Scan** button) on the bottom of the screen. This is an important function in survey mode when there are multiple barcodes on a product.

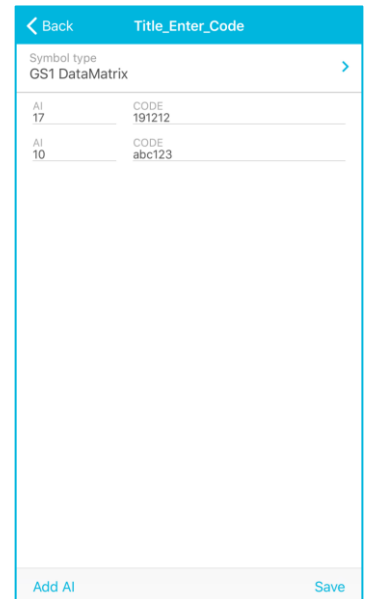
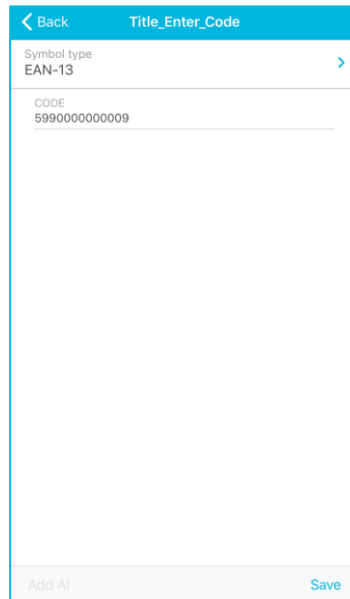
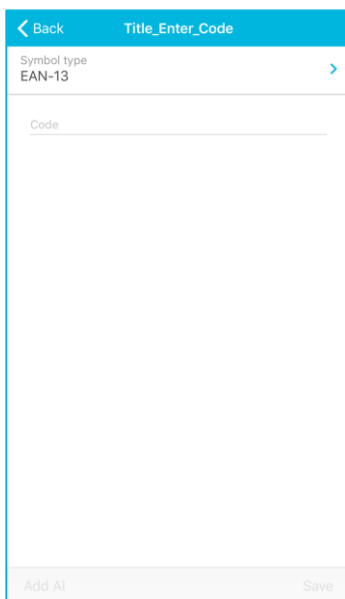
Note: In order to ensure proper quality and data collection practices, when encountering an unexpected scan result it is advisable to re-scan the symbol in question when practical.

To finish a record, select **Save**.

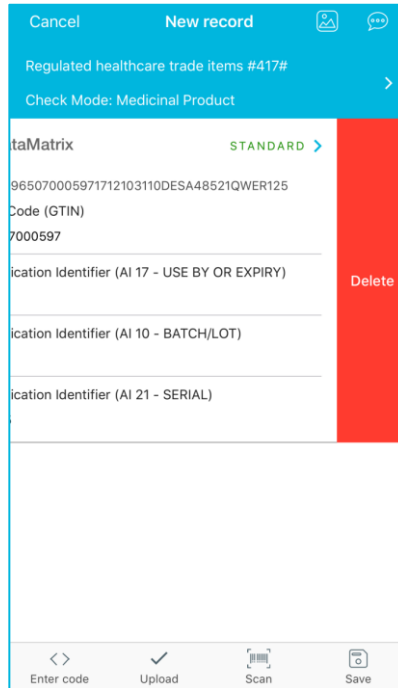


Manual input is used if the barcode won't scan. In case of manual input, first you must select the symbol type, then type in the data content. If you need to enter multiple data elements (Ais), the process is the following:

1. Select AI (Application Identifier), if applicable (e.g. there is no need to enter an AI in case of EAN/UCC symbols).
2. Click into the **Code** field on the right of the selected AI.
3. Enter code for the AI.
4. Click the **Add AI** button at the bottom of the screen.
5. Select the next AI.
6. In case you entered all the necessary data elements (Ais + data), click the **Save** button.



You can delete the entered barcode by using the swipe left function.



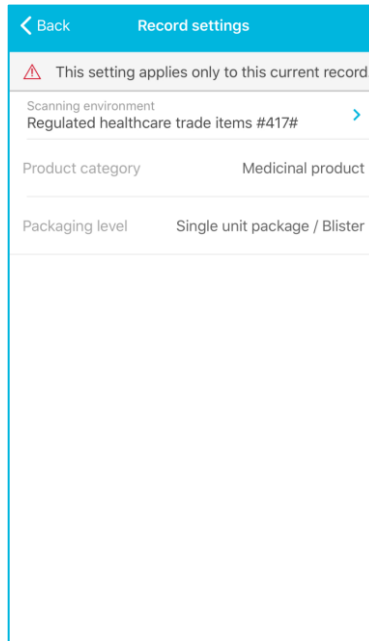
You can change the following settings on the **New record** screen:

- In **Check mode**: scanning environment and product category can be modified.
- In **Survey mode** and **Demo mode**: scanning environment, product category and packaging level can be modified.

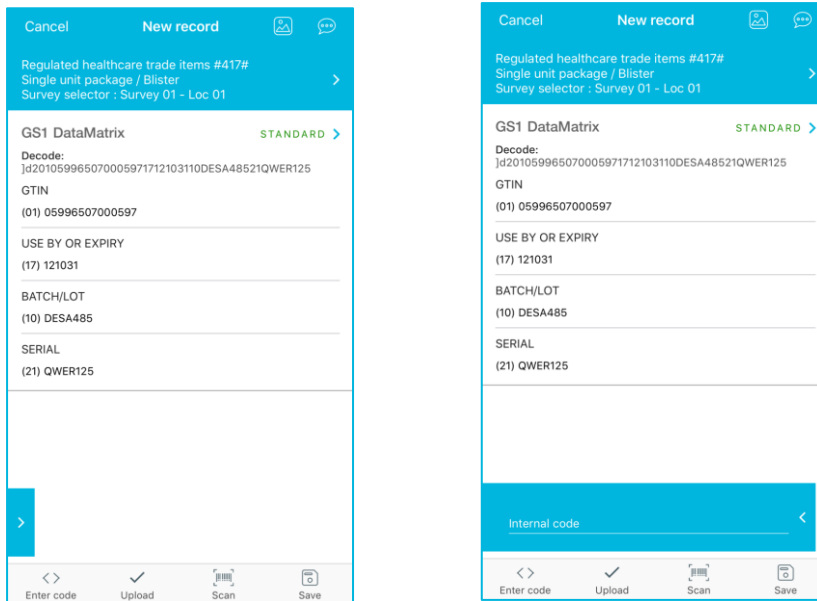
Check the flag **Needs further investigation** to indicate that you would like to remember to investigate this record further.

Note: An additional feature is the possibility to send a report about a barcode. After pressing the **Send Report** button an email (containing your contact email address for more information) will be sent to the relevant GS1 member Organisation based on the registered country of the user who initiates the report.

Note: Changes made in the New Record screen apply the settings above only to the current record. For a permanent setting changes, see the Settings menu.



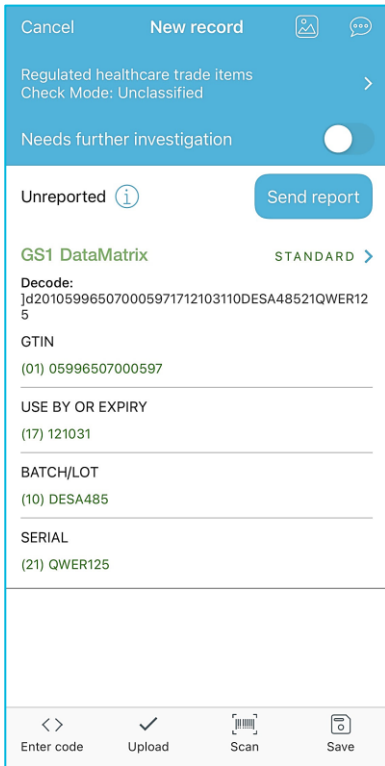
You can add a maximum of three photos and one comment to each record by clicking on the icons at the top right corner of the **New record** screen.



In **Survey mode** you can add an internal code to the record by clicking on the arrow at the bottom left corner of the screen.

You can save the record on the device for future batch upload (click **Save** button) or you can upload it immediately by clicking **Upload** button. You can cancel the current record by clicking **Cancel** button.

Note: To record a product with no barcode, go to the new record screen, add a comment or a maximum of 3 photos and **Save** or **Upload** your record.



The screenshot shows the app's interface for a record. At the top, there are options for 'Cancel' and 'New record', along with icons for a photo and a message. Below this, it indicates 'Regulated healthcare trade items' and 'Check Mode: Unclassified'. A toggle switch for 'Needs further investigation' is currently turned off. The record is labeled 'Unreported' with an information icon and a 'Send report' button. The record details include 'GS1 DataMatrix' (STANDARD), 'Decode: Jd201059965070005971712103110DESA48521QWER125', 'GTIN (01) 05996507000597', 'USE BY OR EXPIRY (17) 121031', 'BATCH/LOT (10) DESA485', and 'SERIAL (21) QWER125'. At the bottom, there are four buttons: 'Enter code', 'Upload', 'Scan', and 'Save'.

If there are any issues that you wish to advise regarding the record, press the **Send report** button, and an email (containing your contact email address for more information) will be sent to the relevant GS1 Member Organisation in your country (selected in the registration process).

4.1.5 History

The **History** screen is the main screen of the application. This is displayed after a successful scan, and from this menu creating a new record or adjusting settings can be initiated.

The screenshot shows the 'History' screen with a list of records. Annotations point to various features:

- Filter icon:** Click here to filter the list of records.
- Report icon (blue):** If the record is reported to the relevant MO, the report icon changes to blue. Otherwise, it is grey.
- GS1 Licence icon (green/yellow):** If the record has GS1 Licence info, the GS1 Licence status icon is displayed. If the status is valid, the icon changes to green. If the status is invalid, the icon changes to red. If the status is faulted, the icon changes to yellow. Otherwise, it is grey.
- Comment icon (blue):** If the record has a comment, the comment icon changes to blue. Otherwise, it is grey.
- Camera icon (blue):** If an image is attached to the record, the camera icon changes to blue. Otherwise, it is grey.
- Survey mode icon (+):** Shows if the record was made in **Normal** or in **Survey** mode.

The **History** function is a chronological list of earlier created records. Here the user can also apply filters that help in narrowing of the list.

You can switch between the list of uploaded records and the list of the records waiting for upload at the top of the **History** screen.

The records waiting for upload are editable – you can delete them (swipe left) or you can click on the record and you will be moved to the **New record** screen to make any edits.

The records already uploaded to the server cannot be edited, but you can add new photos and comments.

Note: Batch uploads – Due to connection speeds, it may require multiple attempts to upload all scans when transferring large numbers of records.

Note: Licence statuses result from data retrieved from the GS1 Registry Platform through the Verified by GS1 APIs.

Note: Each user can query up to 500 GS1 ID Keys daily from the GS1 Registry Platform. GS1 ID keys scanned after reaching the daily limit are stored and automatically retrieved from the GS1 Registry Platform the next day.

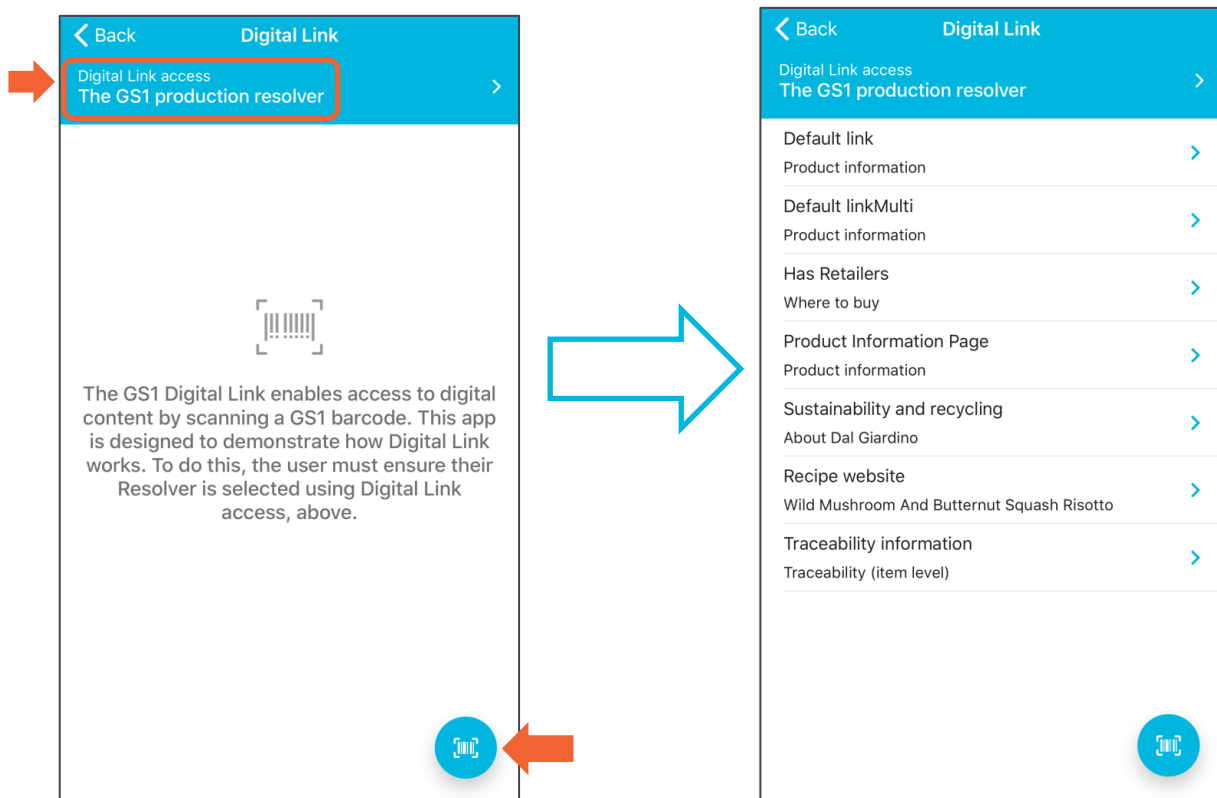
Note: Please see Annex 1. for the meaning of Licence statuses.

4.1.6 Digital Link mode

The GS1 Digital Link enables access to digital content by scanning a GS1 barcode. The Digital Link mode is designed to demonstrate how Digital Link works. In **Digital Link mode** you can scan a GS1 barcode (e.g., attached to a pharmaceutical or medical device) and access one or more pieces of digital information about that item.

As a first step, select the Resolver through which the item information is to be accessed. Use the **Digital Link access** settings. To learn more about how to connect to a Digital Link Resolver see the following URL: <https://www.gs1.org/standards/gs1-resolver-service>

In order to get information about an item, scan a GS1 barcode (e.g. GS1 Data Matrix) by tapping on the **Scan** button. If information is available on the Resolver server, the app will display the list of URLs where the different types of item information (e.g. product data, traceability information, related documents etc.) are available.



4.2 HBS on Android

4.2.1 Login

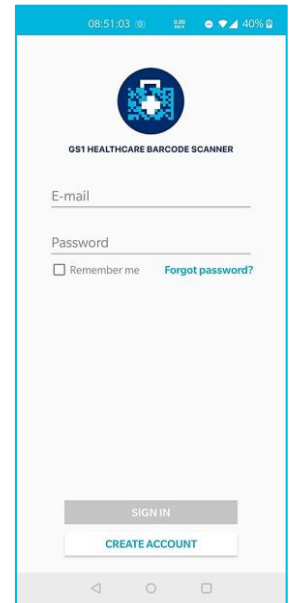
Use **GS1 Healthcare Barcode Scanner** with your own account: login name (email address) and private password, then click the **Sign In** button.

Note: At first login, a disclaimer appears that must be accepted in order to use the application: 'To verify the physical parameters of your GS1 barcode, for example x-dimension, height, print quality, please contact your local GS1 Member Organisation.'

Note: To stay logged in select the 'slider button' on the right of the screen.

4.2.1.1 Forgotten password

If you have forgotten your password, you can recover it using the **Forgot password?** function on the Login screen.



4.2.2 Mode selector

After login there is a mode selector for the application. You can choose the following modes:

- **Check mode**
- **Survey mode**
- **Survey demo mode**
- **Digital link mode**

In **Check mode** you can scan and check the encoding of barcodes against the GS1 General Specification one by one then upload them to the HBS server.

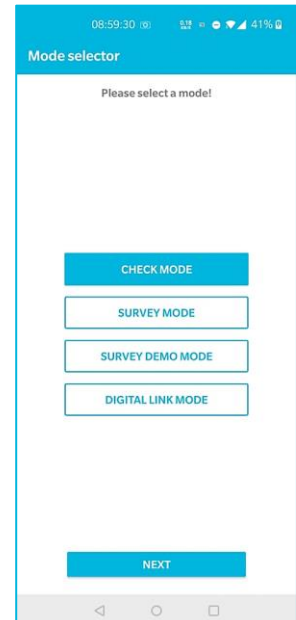
In **Survey mode** you can group together records which are scanned at a specific site. There are 3 other values which you can set to each scan:

- Packaging level (mandatory)
- Product category (mandatory)
- Internal code (optional)

For more information on how to set up a survey, please see [section 5.3](#).





In **Survey demo mode** all the features of the **Survey mode** are available except the **Upload** function. In this mode, you can try the **Survey mode** without uploading the survey records to the website.

In **Digital link mode** you can scan a GS1 barcode (e.g. attached to a pharmaceutical or medical device) and access one or more pieces of digital information about that item. (The user connects, via the Digital link resolver, to the nominated digital content.)



4.2.3 Settings

Before you start scanning barcodes, please carefully check the **Settings** and make any necessary changes.

<div style="border: 1px solid #00a0e3; padding: 10px;"> <div style="background-color: #00a0e3; color: white; padding: 5px;">Settings</div> <div style="padding: 10px;"> <p>Mode selector Check Mode ▼</p> <p>Product category Medicinal Product ▼</p> <p>Stay logged in On <input checked="" type="checkbox"/></p> <p>Language English ▼</p> <p>Language version English (3/19/2019)</p> <p>Scanning environment Environment.GenericLogisticDistribution Healthcare item Regulated healthcare trade items #417# ⚙️</p> <p>Default location Brussels 📍</p> <p>Scan image Off <input type="checkbox"/></p> <p>History row limit 20 / page ▼</p> <p>Digital Link access Any base URL ⚙️</p> </div> <div style="display: flex; justify-content: space-around; border-top: 1px solid #ccc; padding-top: 5px;">  History  Settings  Profile  Support </div> </div>	<p>← Choose from the list the Check Mode, Survey Mode, Survey Demo Mode or Digital Link Mode.</p> <p>← You can choose product category here from the dropdown list. This is then set as the default for all products scanned, unless changed.</p> <p>← Select On and you do not have to log in each time you launch the application.</p> <p>← Choose your Language from the drop-down list.</p> <p>← See a list of Scanning environments.</p> <p>← Set your Default location.</p> <p>← Select On and the app automatically takes an image of the barcode you are scanning.</p> <p>← Choose between 20, 40 or 80 rows per page.</p> <p>← Choose a Digital Link resolver URL.</p>
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Note: Scanning environments are based on the GS1 General Specifications. The default value of scanning environment set in the application is **Regulated healthcare trade items**.

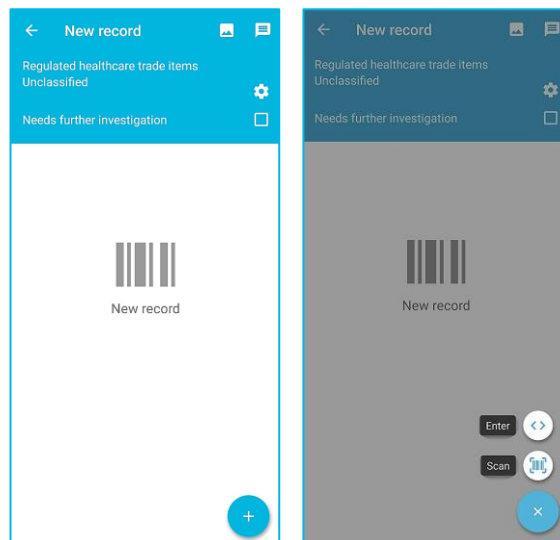
4.2.4 Create new records – Manual input and Scan

In order to create a new record, choose **+** on the **History** screen, then click **Scan** button on the **New record** screen.

You can add one or more barcodes to the record manually (by clicking the **Enter** button) or via scanning (by clicking the **Scan** button). This is an important function in **Survey mode** when there are multiple barcodes on a product.

Note: In order to ensure proper quality and data collection practices, when encountering an unexpected scan result it is advisable to re-scan the symbol in question when practical.

To finish a record, select **Save**.

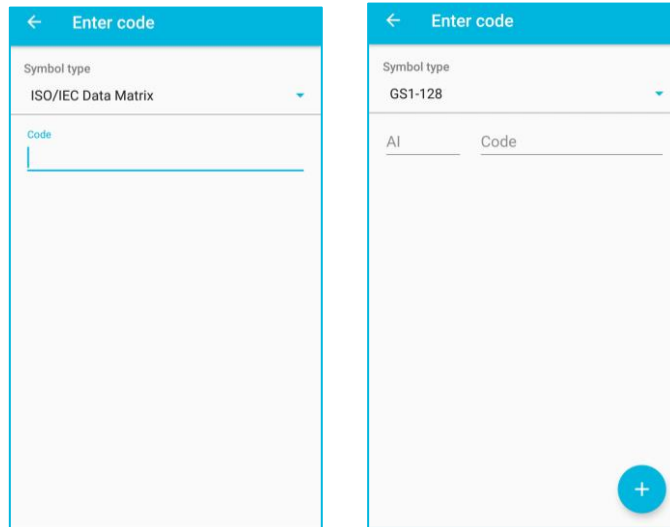


Manual input is used if the barcode won't scan. In case of manual input, first you must select the symbol type, then type in the data content.

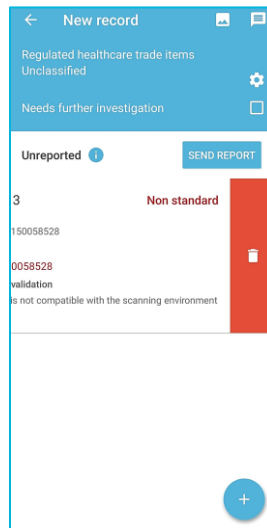
If you need to enter multiple data elements (Ais) the process is the following:

1. Select AI (Application Identifier), if applicable (e.g. there is no need to enter an AI in case of EAN/UCC symbols).
2. Tap into the **Code** field on the right of the selected AI.
3. Enter code for the AI.
4. Click the **+** button at the bottom of the screen.
5. Select the next AI.

In case you entered all the necessary data elements (Ais + data), click the **←** button at the top left corner of the screen.



You can delete the entered barcode by using the swipe left function.



You can change the following settings on the **New record** screen:

- In **Check mode**: scanning environment and product category can be modified.
- In **Survey mode** and **Demo mode**: scanning environment, product category and packaging level can be modified.

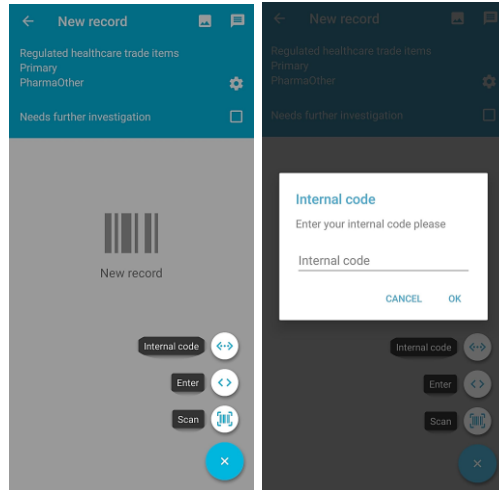
Check the flag **Needs further investigation** to indicate that you would like to remember to investigate this record further.

Note: An additional feature is the possibility to send a report about a barcode. After pressing the **Send Report** button an email (containing your contact email address for more information) will be sent to the relevant GS1 member Organisation based on the registered country of the user who initiates the report

Note: Changes made in the **New Record** screen apply settings above only to the current record. For a permanent setting changes, see the **Settings** menu.

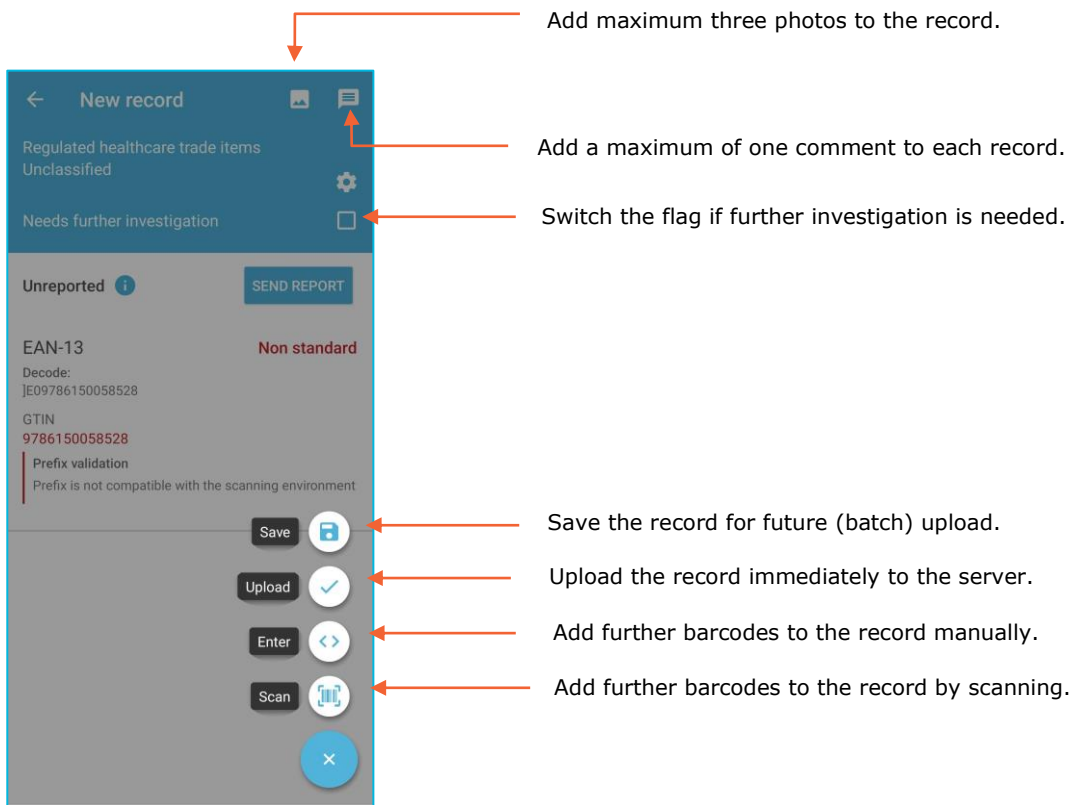
You can add a maximum of three photos and one comment to each record by clicking on the icons at the top right corner of the **New record** screen.

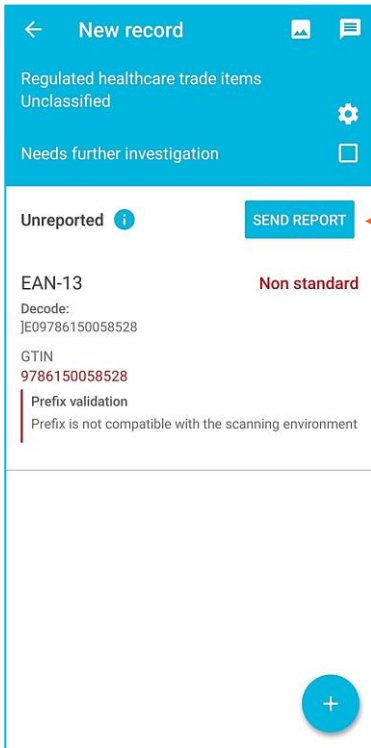
In **Survey mode** you can add an internal code to the record by tapping on the **Internal code** icon.



You can save the record on the device for future batch upload (click **Save** button) or you can upload it immediately by clicking the **Upload** button.

Note: To record a product with no barcode, go to the new record screen, add a comment or a maximum of 3 photos and **Save** or **Upload** your record.





If there are any issues that you wish to advise regarding the record, press the **Send report** button, and an email (containing your contact email address for more information) will be sent to the relevant GS1 Member Organisation in your country (selected in the registration process).

4.2.5 History

The **History** screen is the main screen of the application. This is displayed after a successful scan, and from this menu creating a new record or adjusting settings can be initiated.

The screenshot shows the 'History' screen with a blue header containing a 'CHECK' button and a filter icon. Below the header are two tabs: 'WAITING FOR UPLOAD' and 'UPLOADED RECORDS'. The main area displays a list of records, each with a barcode, a status (e.g., 'NON STANDARD', 'STANDARD'), a timestamp, a location, and a set of action icons. Annotations with arrows point to specific features:

- Filter icon:** Click here to filter the list of records.
- Report icon (blue checkmark):** If the record is reported to the relevant MO, the report icon changes to blue. Otherwise, it is grey.
- GS1 Licence status icon (green, red, yellow):** If the record has GS1 Licence info, the GS1 Licence status icon is displayed. If the status is valid, the icon changes to green. If the status is invalid, the icon changes to red. If the status is faulted, the icon changes to yellow. Otherwise, it is grey.
- Camera icon (blue):** If any image is attached to the record, the camera icon changes to blue. Otherwise, it is grey.
- Mode icon (checkmark):** Shows if the record was made in **Normal mode** or in **Survey mode**.
- Comment icon (blue speech bubble):** If the record has a comment, the icon changes to blue. Otherwise, it is grey.

The bottom navigation bar includes icons for History, Settings, Profile, and Support.

The **History** function is a chronological list of earlier created records. Here the user can also apply filters that help in narrowing of the list.

You can switch between the list of uploaded records and the list of the records waiting for upload at the top of the **History** screen.

The records waiting for upload are editable – you can delete them (swipe left) or you can click on the record and you will be moved to the **New record** screen to make any edits.

Note: Batch uploads - Due to connection speeds, it may require multiple attempts to upload all scans when transferring large numbers of records.

Note: Licence statuses result from data retrieved from the GS1 Registry Platform through the Verified by GS1 APIs.

Note: Each user can query up to 500 GS1 ID Keys daily from the GS1 Registry Platform. GS1 ID keys scanned after reaching the daily limit are stored and automatically retrieved from the GS1 Registry Platform the next day.

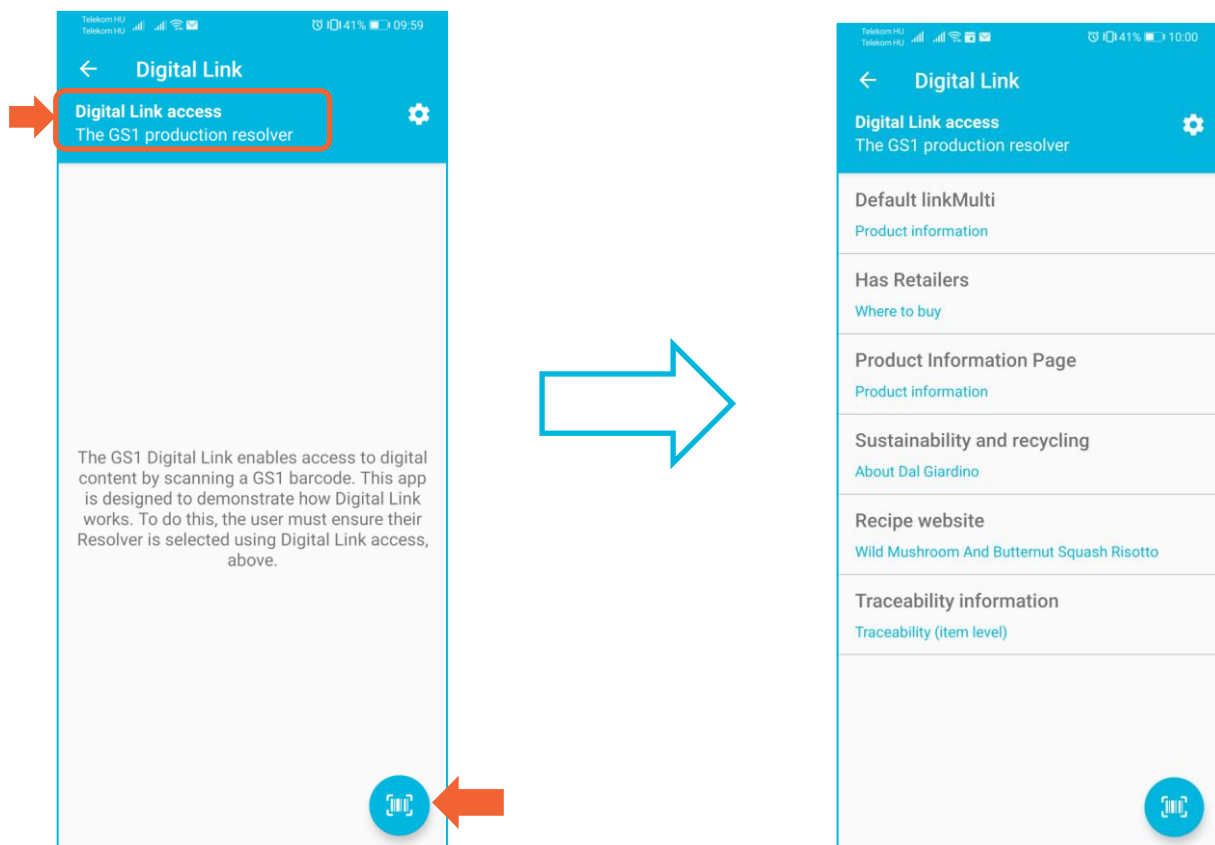
Note: Please see Annex 1. for the meaning of GS1 Licence statuses.

4.2.6 Digital Link mode

The GS1 Digital Link enables access to digital content by scanning a GS1 barcode. The Digital Link mode is designed to demonstrate how Digital Link works. In **Digital Link mode** you can scan a GS1 barcode (e.g., attached to a pharmaceutical or medical device) and access one or more pieces of digital information about that item.

As a first step, select the Resolver through which the item information is to be accessed. Use the **Digital Link access** settings. To learn more about how to connect to a Digital Link Resolver see the following URL: <https://www.gs1.org/standards/gs1-resolver-service>

In order to get information about an item, scan a GS1 barcode (e.g. GS1 Data Matrix) by tapping on the **Scan** button. If information is available on the Resolver server, the app will display the list of URLs where the different types of item information (e.g. product data, traceability information, related documents etc.) are available.



5 The GS1 Healthcare Barcode Scanner website

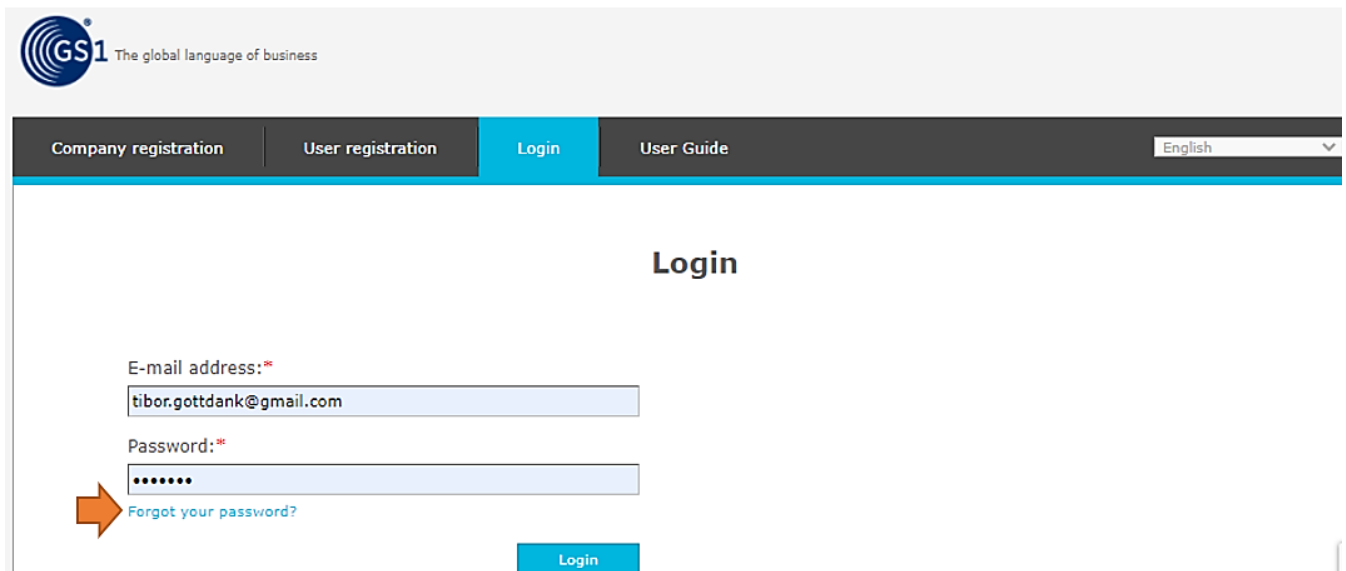
HBS users can view the history of their uploaded record, record details, check result details (validation against GS1 General Specifications), record images and comments on the **GS1 Healthcare Barcode Scanner** website. In addition, company supervisors can create and manage surveys on the website.

The website is accessible on the following URL: <https://hbsa.gs1.org/>

5.1 Login, Forgotten password

You can sign into the **GS1 Healthcare Barcode Scanner** website with your own login name and password. If you have forgotten your password, you can use the **Forgot your password?** link to ask a new password.

Note: At first login, a disclaimer appears that must be accepted in order to use the application: 'To verify the physical parameters of your GS1 barcode, for example x-dimension, height, print quality, please contact your local GS1 Member Organisation.'



The screenshot shows the login page of the GS1 Healthcare Barcode Scanner website. At the top left is the GS1 logo with the tagline 'The global language of business'. Below the logo is a navigation bar with four tabs: 'Company registration', 'User registration', 'Login' (which is highlighted in blue), and 'User Guide'. On the right side of the navigation bar, there is a language dropdown menu set to 'English'. The main content area is titled 'Login' and contains two input fields: 'E-mail address:*' with the value 'tibor.gottdank@gmail.com' and 'Password:*' with masked characters. Below the password field is a blue arrow pointing to a link that says 'Forgot your password?'. At the bottom right of the form is a blue 'Login' button.

5.2 List and Record details

Records from history cannot be modified on the **List** page, but the records created out of **Survey** mode can be deleted within 48 hours after creation. You can also use dynamic filtering and other functions like record details, gallery and record delete.

It is possible to export the images related to the list of records (**Export images**) or export the list of records as CSV (**Export list as CSV**).

GS1 DataMatrix

Investigation not needed X DELETE RECORD

DATA CONTENT	PRODUCT CATEGORY	GS1LIB STATUS	TIME SCAN	LOCATION OF SCAN	GEPiR status
GTIN (01) 10885380156304 BATCH/LOT (10) 2992AC2	None of the Above	Standard RAW DATA]d20110885380156304102992 AC2	1/13/2023 9:34 PM UTC +00:00	United States Of America (414) 1380000000002	Faulted

Recorded by: Chuck Biss (JT test company) OPEN GALERY MORE DETAILS

Export images Export list as CSV

5.2.1 Record details

The **Record details** view can be accessed from **Record history** by clicking on **More Details**. It shows all available information organised into groups:

- **GS1Lib details**
- **GS1 Licence details**
- **Scanning Location**
- **Commenting**
- **Attached Images**



GS1 DataMatrix Investigation not needed X DELETE RECORD

DATA CONTENT	PRODUCT CATEGORY	GS1LIB STATUS	TIME SCAN	LOCATION OF SCAN	GEPiR status
GTIN (01) 10885380156304 <hr/> BATCH/LOT (10) 2992AC2	None of the Above	Standard	1/13/2023 9:34 PM UTC +00:00	United States Of America (414) 1380000000002	Faulted
RAW DATA					
Jd20110885380156304102992 AC2					

GS1Lib details	GS1LIB GENERAL INFORMATION	MISSING MANDATORY PAIRS	RELATIONAL ERRORS	MULTIPLE BARCODE - DISQUALIFYING PARIS	Other
GEPiR details Scanning Location Commenting Attached Images	Environment type Regulated healthcare trade items Validation status Standard	Standard	Standard	Standard	NRH numbers Not evaluated GTIN additional data Not evaluated Environment mandatory elements Standard

VALIDATION RESULT BY BARCODES

GS1 DataMatrix
Standard
(01) 10885380156304
(10) 2992AC2

Recorded by: Chuck Biss (JT test company) OPEN GALERY CLOSE DETAILS

Record filtering can be performed in **Basic** or **Advanced** mode.

The image shows two screenshots of the GS1 admin interface. The top screenshot shows the 'List' view with a 'Filter' button and an 'Advanced' button. A red arrow points from the 'Advanced' button in the top screenshot to the 'Advanced' button in the bottom screenshot. The bottom screenshot shows the 'Advanced' filter mode, which includes additional filter options such as 'GCP origin', 'GS1 ID key', 'Client type', 'Scanning location name', 'Recording mode', 'Survey user', 'GS1Lib error type', 'AI', 'Survey name', 'Survey location', 'Investigation needed', 'GEPIR return code', 'Symbol type', 'Image only', 'Has comment', 'Product Category', and 'Reported'.

5.3 Survey

The app is used in **Survey mode** to conduct surveys, scan hundreds of barcodes, add pictures and send the information to the administration website where records are available for further statistics and analysis.

Note: The **Survey** menu is only available for Supervisor users.

In order to create a survey, the Supervisor needs to provide survey data via the **Add new survey** function. After creating a survey, the supervisor can add users to the given survey by the **Edit** function.

In **Survey details** window, the Supervisor can set survey name, survey description and clear date. Supervisor can also add new user not only from own company but from other companies by adding user email address.

Note: The deadline for deleting records is the closing date of the survey set by the Supervisor. Other records, created out of Survey mode, can be deleted within 48 hours after creation.

Survey List

Name	Description	Company	Edit	Delete
Survey 01	Survey 01	GS1 Hungary		
Survey 02	Survey 02	GS1 Hungary		
Alban survey 1	Test survey	Albanian Medicina		
Test 1	Testing	GS1 Global Office		

Create survey

Your GS1 organization

GS1 Member Organization:*

Company name:*

Survey name:*

Add a name and a short description to your survey

Description:*

Expiration date

Add no further records after:

Clear date

Create

The screenshot shows the 'Survey' section of the web application. On the left, a 'Survey List' table contains the following data:

Name
Survey 01
Survey 02
Alban survey 1
Test 1

The main 'Survey details' form includes the following fields and options:

- Survey name:** Survey 01
- Description:** Survey 01
- Add no further records after:** 2020.01.31 (with a 'Clear date' button)
- Add user by email address:** (empty field with an 'Add user' button)
- Company users:** A B, Anett Makrai, Apple Dev, Applion Test, Applion Karolycsik (with a 'down arrow' icon)
- Survey users:** System Administrator, R F, GS1 Hungary Supervisor, Tibor Javellak, Zsolt Böcsi (with a 'down arrow' icon)

At the bottom, there is a table for locations:

Name	Address	GLN	Delete	Edit
Loc 01	Address street 23	5990000000009	X	✎
Loc 02	Cim utca 12	5990900000000	X	✎

Only those users who are in the list of **Survey users** can participate in a survey.

The company Supervisor can add users to the **Survey users** list:

- from the list of **Company users** (by selecting one or more user(s) then clicking on the 'down arrow')
- from outside of the organization (by typing in the e-mail address of the user in the field **Add user by email address**, then clicking on the **Add user** button). The e-mail address must be registered in the HBSA system – only registered users can be added to a survey.

Note: The Supervisor of Survey can see all the records of a given Survey on the GS1 Healthcare Barcode Scanner website - even those of users that belong to other companies but participate in the Survey.

5.3.1 Considerations for a survey

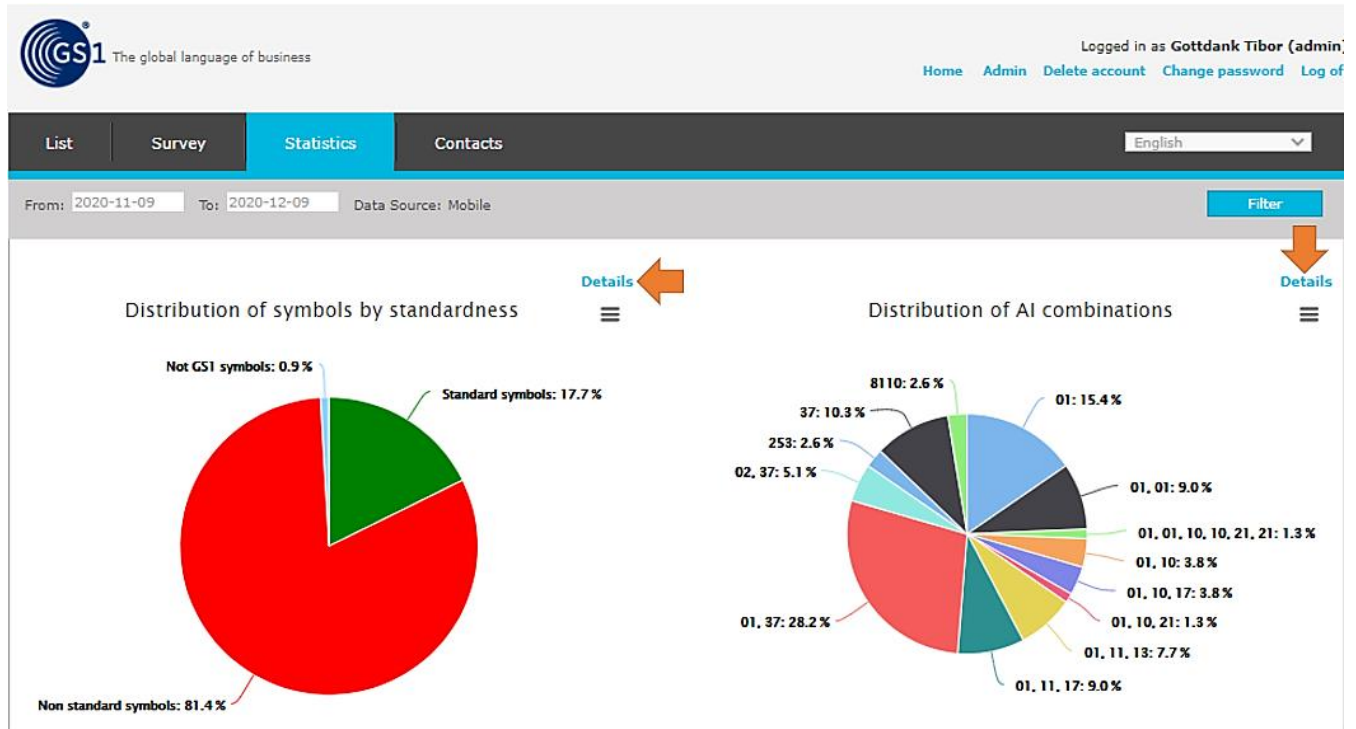
1. Naming your Survey location (in the survey location field). Ensure the name is structured to include both Business Name (e.g., The Royal Adelaide Hospital) and location in the business (e.g., Catheter Laboratory 1). When the data is extracted into Excel, location names will be able to be used for filtering and sorting.
2. Criteria per location when conducting a survey. Ensure:
 - More than 25 different suppliers should be surveyed
 - To ensure statistical relevance, more than 100 samples per packaging level should be surveyed
 - Where locations are of limited size (e.g., ward storage, medical imaging storage, etc) it is recommended to scan all products in that location
 - In an environment where not all items can be surveyed (e.g., warehouses) items should be sampled from a minimum of 10 aisles, and a minimum of 3 shelves per row
3. Ensure that analysis is undertaken on statistically relevant samples, i.e., more than 100 items per category as defined by the user as relevant to the survey (e.g., pack size, product type, location, etc)

Note: These are a few basic general suggestions to consider when planning and carrying out your survey and should not be assumed to be all encompassing on the subject. There may be guidelines for surveys, studies and / or statistical significance of collected data within your organisation that might augment or supersede these suggestions.

5.4 Statistics

5.4.1 Dashboard

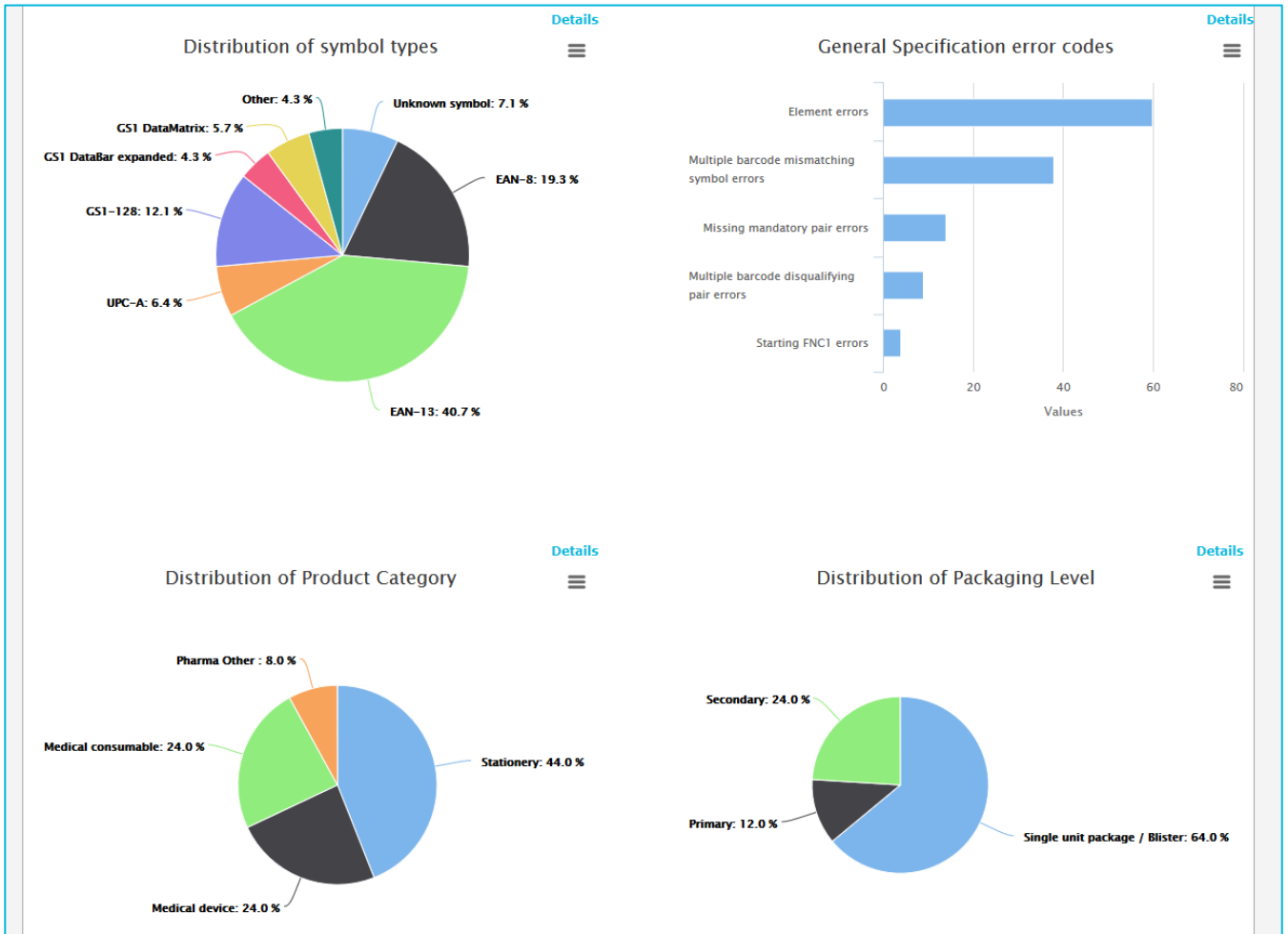
After selecting the **Statistics** menu, a dashboard page will appear.



The **Statistics** dashboard contains six different types of charts that show statistical data based on records from the current month. The period of time can also be set on the dashboard.

Note: The period selected in history view (**List** menu) has no effect on the **Statistics**.

Click on the **Details** button to go to the sub-page of the chosen statistics and to get more detailed statistical information. On subpages, the data is shown according to the period previously set on the dashboard.



5.5 Administration

The **Administration** page is available only for Supervisors. On this page, you can edit the user's data of your company/MO (see the two screenshots below).

You can select your MO on the **Member organisations** page and then you can perform two main administrative functions:

- **Editing company data (Companies page):** If for some reason the information related to a company should be changed, it is necessary to make these changes on the company datasheet.
- **Editing user data (Users page):** On the user list, users of a specific company can be seen, user data can be edited, and users can be activated/deactivated.

The screenshot shows the GS1 Administration interface. At the top, the user is logged in as 'Gottdank Tibor (admin)'. The navigation menu includes 'List', 'Survey', 'Statistics', and 'Contacts'. The 'Member organizations' section is active, showing a table of MOs. An arrow points to the 'List' menu item, and another points to the 'Admin' link in the top right. A third arrow points to the 'Companies' tab in the sub-menu. Below this, the 'Companies' page is shown with a table of companies. Arrows indicate the flow from the MO list to the Companies page.

MO name	Verification code	Status	Registration time	Companies	Users	Activate
GS1	ve810m	Active	11/19/2010 9:16:45 AM			
GS1 Albania	5fd17	Active	1/5/2017 1:07:38 PM			
GS1 Global Office	7a27af	Active	1/15/2017 1:54:10 PM			
GS1 Hungary	12c12ebc	Active	10/26/2015 3:46:39 PM			
GS1 Uzbekistan	b632fb	Inactive	11/22/2016 2:33:05 PM			

Company name	Verification code	GS1 MO name	Status	Registration time	Users	Delete	Edit
Albanian Medicina	85a269	GS1 Albania	Active	1/5/2017 1:12:10 PM			
IT test company	ece822	GS1 Hungary	Active	1/5/2017 1:05:43 PM			

The screenshot shows the 'Users' page in the GS1 Administration interface. The user is logged in as 'Gottdank Tibor (admin)'. The navigation menu includes 'Member organizations', 'Companies', and 'Users'. The 'Users' tab is active. Below the navigation, there are search filters for Email, First name, Last name, Company name, Language administrator, Status, User role, and Registered from - to. A 'Filter' button is present. Below the filters, the 'Users' table is displayed with columns for First Name, Last Name, E-mail, Role, Organization, Registration time, Status, Lang., Edit, and Del.

First Name	Last Name	E-mail	Role	Organization	Registration time	Status	Lang.	Edit	Del.
A	B	moryalzo-dafegewjw@gmail.com	User	GS1 Hungary	10/19/2018 9:11:28 AM	Inactive	No		
lea	WV	ldtrika@meloni.hu	User	GS1 Global Office	9/7/2020 12:59:36 PM	Inactive	No		
Anett	Makrai	anett.makrai@applion.hu	User	GS1 Hungary	10/12/2020 8:45:38 AM	Active	No		
Apple	Dev	apple_dev@gs1hu.org	User	GS1 Hungary	12/20/2016 11:17:33 AM	Active	No		
Applion	Test	info@applion.hu	Admin	GS1 Hungary	6/14/2017 10:56:29 AM	Active	No		



Should you need further information about GS1 Healthcare Barcode Scanner or need assistance, please contact the HBS support at hds-support@gs1hu.org.

Kind regards,

GS1 Healthcare Barcode Scanner Team

6 Annex 1. GS1 Licence statuses

If the GS1 ID Key is a GTIN:

- Valid: if `gtinRecordStatus` is OK or DISCONTINUED
- Invalid or Inactive: if `gtinRecordStatus` is INACTIVE or `gs1Licence[]` is null
- Faulted: `validationErrors[]` is not null
- Not Applicable: there is no ID Key

If the GS1 ID Key is a GLN:

- Valid: if `glnRecordStatus` is OK or DISCONTINUED
- Invalid or Inactive: if `glnRecordStatus` is INACTIVE or `gs1Licence[]` is null
- Faulted: `validationErrors[]` is not null
- Not Applicable: there is no ID Key

If the GS1 ID Key is other than GTIN and GLN:

- Valid: if `keyRecordStatus` is OK
- Invalid or Inactive: if `glnRecordStatus` is INACTIVE
- Faulted: `validationErrors[]` is not null
- Not Applicable: there is no ID Key

For more information contact your local GS1 Member Organisation.

If the scanned bar code does not contain any GS1 ID Key, then the GS1 Licence status is set to 'Not applicable'.